

FUND RAISER CATEGORY DEFINITIONS

Category 1. Fund Raising Activities

- A. Any product or service solicited from and/or sold to community service organizations, businesses or the general public.
- B. Involves awards, prizes or incentives offered as a part of a student selling activity.

Category 2. School Service Projects

- A. Any project done to service or benefit students, teachers or parents which involves no soliciting of donations, products, or services from community organizations, businesses, or the general public.
 - 1. Skate parties
 - 2. Dances
 - 3. Carnivals
 - 4. Candy grams
 - 5. Computer matches
- B. Any profit-intended project, completed in-house which principally involves students, teachers or parents requiring no soliciting of donations, products or services from community service organizations, businesses or the general public.
 - 1. Concessions
 - 2. School pictures
 - 3. Book fairs
 - 4. Market Day
 - 5. Sale of school supplies and apparel

Category 3. Community Service Projects

- A. Any project that involves open solicitation, is completely nonprofit and charitable in nature.
 - 1. Food drives
 - 2. Charities (Red Cross, United Way, Pennies for Pasta)
 - 3. Fund for scholarships

SCHOOL RELATED ORGANIZATIONS
CLINTON-MASSIE LOCAL SCHOOL DISTRICT

STATEMENT OF INFORMATION AND ASSURANCE as formulated by the State Board of Education
in compliance with Section 3313.811 O.R.C.

A. Organization information and assurance:

- 1. Name of Organization _____
- 2. Purpose of Organization _____
- 3. Goals for funds raised (books, equipment, uniforms, etc.)_____
- 4. Provisions for student involvement _____

- 5. Names, Titles, and Terms of Officers

B. Financial Information and Assurances

- 1. The Organization utilizes a proper bookkeeping procedure.
- 2. The Organization has identified persons who have financial responsibilities.
- 3. The Organization will not commingle funds with student activity accounts.
- 4. The Organization will use funds within the framework of the purpose of the Organization and funds will not be considered public moneys.
- 5. The Organization will guarantee that all funds generated from fund raising activities will be spent for the benefit of students.
- 6. The Organization will guarantee that all funds generated by the above activities will be kept separate from other activity funds or other transactions of the School Board.

C. Facility Information and Assurances

- 1. The Organization will get permission to use school property.
- 2. The Organization will use teacher volunteers, students or other members to conduct activities only if approved by the Superintendent or his/her designee.
- 3. The Organization will be willing to pay for any or all additional expenses incurred by the activity as determined by the district.
- 4. The Organization will assure that any sponsored activity will be in the best interest of the students of the school district.

Group's President	Group's Treasurer	Date
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Principal	Superintendent or Designee	Date
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Treasurer, CMLSD	Date	
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CLINTON-MASSIE LOCAL SCHOOL DISTRICT
FUND RAISER PROPOSAL – SCHOOL RELATED ORGANIZATIONS

1. Sponsor of Fund Raiser _____
2. Purpose of Fund Raiser _____
3. What is item to be sold/event held? _____
4. Will school facilities be used? _____ If yes, what? _____
5. Involvement of Students:

	Yes/No		
Will they take home information of sale?	_____	During School	After School
Will they sell product?		_____	_____
Will they handle money?		_____	_____
6. Involvement of Faculty:

Will they pass out information of sale?	_____	_____	_____
Will they handle sale product?	_____	_____	_____
Will they handle money?	_____	_____	_____
7. Fund Raiser with: Company Name _____
 Address _____ Vender Rep _____
8. Starting date: _____ Ending date: _____
9. Has the Organization filed assurance statements with the District? (Exhibit 1) _____
10. Other comments: _____

School-Related Group President _____ Date _____

School-Related Group Treasurer _____ Date _____

Principal _____ School _____ Date _____

Approved by Superintendent/Designee _____ Date _____

Copy to Treasurer upon approval by Superintendent/Designee