

Clinton-Massie Elementary School

Assignment of Kindergarten Pupils to Classes

A half day kindergarten program is offered by the Clinton-Massie School District.

1. Assignment of kindergarten pupils to morning or afternoon sessions.
  - a. Students will be placed in AM or PM sessions according to their pick up and drop off addresses. Placement is based on enrollment numbers and maintaining a balanced class size.
  - b. After the initial registration period (approximately one month in the spring) of all kindergarten pupils, requests for sessions will be honored as follows.
    - I. Children with special needs will be placed in sessions first in order to provide appropriate services linked to their Individual Education Plans (IEPS)
    - II. If there are extenuating circumstances related to a student's kindergarten placement, the guardian will fill out a Kindergarten Session Request form and the administration will take this information under advisement.
    - III. If a kindergarten session request form is submitted and approved, transportation will only be provided as available.
  
2. The balance of class size will be maintained with the registration of additional students occurring after the initial registration period. The ultimate goal is to provide an optimal learning environment for both sessions through balanced class sizes.

Request approved \_\_\_\_\_ Request denied \_\_\_\_\_ Date: \_\_\_\_\_ Initials \_\_\_\_\_