



PO Box 53904 • Cincinnati • OH 45253 • 513.389.0397 • www.lyrica.org

The Hawkins Music Scholarship for 2018 Guidelines and Instructions

Deadline for applications and all supporting materials: **March 15th 2018**

The Margaret and Gene Hawkins Scholarship (\$500) is awarded to a high school senior who resides in Warren County, Ohio and who will major in classical music training in college next Fall. Preference will be given to applicants pursuing a career in classical vocal performance, music teaching or conducting. Students pursuing a career as a classical instrumentalist or composer will be considered.

The award is based on relevant experience, achievement in the student's chosen field, academic potential, commitment to the art of music, and overall impression as a future music professional. The panel will review all applications and reserves the right not to award the scholarship if, in the judgement of the panel, no outstanding applications are received. Additional materials and/or a personal interview may be requested from scholarship finalists. Scholarship checks are paid directly to the recipient. Enrollment verification may be required before a check is issued.

Restrictions: The award may be withdrawn if 1) the student does not enroll in a music degree program at an accredited higher education institution within 6 months of the award, or 2) if any of the application information is determined to be false.

Application Procedure: The application form (a Word document) should be completed and submitted via email. Items 1 and 2 of the supplementary materials should be submitted as separate attachments in the same email message with the application form. Item 3 (support letters) should be submitted separately per instructions. *To be sure your application is complete, please name and send items per instructions in the Application Checklist below.*

Acknowledgement: Your application will be acknowledged by email. If you do not receive acknowledgement of your application within 3 days, please call us so we can locate missing emails. Please add Lyrica.Office@gmail.com to your list of acceptable senders so correspondence doesn't go to a spam folder.

Notification: All applicants will receive written notification regarding their application by May 1st, 2018.

Questions: Call or email Lyrica, Inc. (513) 389-0397. Lyrica.Office@gmail.com.

Supplementary Materials

The supplementary materials are required by the deadline to complete your application. #1 and #2 should be provided as separate attachments *in the same email as the application form*. See instructions for #3.

1. Essay (Word document) of 400-700 words addressing: What experiences have led you to choose a music career? How or why will classical music professionals matter to our culture in the next few decades?
2. Copy of high school transcript. This may be a digital file provided by your school, or you can create a pdf by scanning the transcript papers.
3. At least two (but no more than four) letters of support from adults who can attest to your potential for success in the field of music. A letter might come from a guidance counselor, teacher, employer, etc. **At least one recommendation must be from one of your music teachers. A support letter should include name, position, mailing address and email address (if available) of the writer.** Letters should be sent directly to Lyrica, Inc. by the people providing the references.

There are two ways to submit letters of support. Each person writing a letter of support can use either method, as long as all letters are received by the deadline.

- A) A letter of support may be provided as an email attachment directly from the writer's own email. Ask the referee to scan the letter including a signature. Send to Lyrica.Office@gmail.com and use "Scholarship reference for (name)" as the subject.
- B) A letter in hard copy with signature can be sent directly from the writer. Send to Lyrica, Inc., PO Box 53904, Cincinnati, OH 45253.

Additional information and/or a personal interview may be requested of scholarship finalists by the scholarship review committee. If necessary, interviews will be scheduled in early April.

Application Checklist

1. Fill out the application form per instructions. Save it as a Word document called: Hawkins Scholarship YourFirstName YourLastName.
2. Compose the essay and save it as a *separate* Word document called: Essay YourFirstName YourLastName.
3. Scan your high school transcript and save as a pdf called: Transcript YourFirstName YourLastName.
4. Send *one* email to Lyrica.Office@gmail.com.
 - A) In the subject line, type: Hawkins Scholarship YourFirstName YourLastName.
 - B) Include the 3 attachments: 1) application form (Word doc), 2) essay (Word doc), 3) transcript.
5. Ask your referees to send their support letters directly to Lyrica, either scanned or in a hard copy.